

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY  
ADVISORY BOARD  
Meeting Minutes**

**Meeting Date/Time: 06/07/12 @ 9:30 a.m.**

**Location: Human Services Center Brookfield Room**

**Committee Members:**

<u>A</u>	Farrell, Dennis	<u>X</u>	Ruf, John
<u>X</u>	Goetz, Jennifer	<u>X</u>	Spitz, Carolyn
<u>X</u>	Graham, Bill	<u>X</u>	Turkoske, Julie
<u>X</u>	Hansen, Patricia	<u>EA</u>	Weidmann, Larry
<u>X</u>	Lee, Glenn	<u>X</u>	Wolff, Sandy
<u>X</u>	Lee, Lorraine	<u>X</u>	Zaborowski, William
<u>X</u>	Pagels, Nancy		

---

**X = Present      A = Absent      EA = Excused Absence**

**Additional Attendees:**

X Smith, Mary  
X Smith, Sue

**Call to Order:**

The meeting was called to order at 9:40 a.m.

**Public Comments:**

No comments

**Approval of minutes of 05/03/12 meeting:**

Chairperson B. Graham called for approval of the meeting minutes of May 3, 2012. G. Lee indicated that there was an error to the Health & Human Services Board Report. Minutes inadvertently state D. Farrell provided the report, however D. Farrell was not present, therefore the minutes should reflect No Report. B. Zaborowski shared new county board information with the Board as part of Other Business/Updates. With the correction so noted, L. Lee moved to approve the minutes, J. Ruf seconded the motion. All in attendance approved. Motion is carried. The corrected May 3, 2012 minutes will be signed by Chair B. Graham at the August 2, 2012 meeting.

**Comments/Questions on GWAAR Self-Assessment presented 05/03/12: Mary C. Smith,**  
Nutrition and Aging Services Supervisor

M. Smith began by informing the Board that each has received a packet of Compass Points. These packets were provided to attendees at the recent Caregiver Seminar, which was held at the Retzer Nature Center in May. Compass Points is a compilation of various locations, both in and out of Waukesha County, that a caregiver could take their loved one. M. Smith then offered the Board the opportunity to comment on the Self Assessment letter the ADRC received from GWAAR.

P. Hansen thanked M. Smith for her hard work and a good report. There were no questions and no negative comments. There was, however, good discussion, which included Emergency Preparedness with suggestions on ways to ensure people are made aware of emergencies, the Caregiver Connection and the HAWS partnership, which provides assistance to caregivers with pet

care, transportation issues, and evidenced based health improvement and disease prevention.

M. Smith advised that the ADRC will begin work on the Aging Unit Plan for 2013-2015. A Public Hearing will be held in August. Although the focus areas are all-encompassing and typically we've never had the need to identify local priorities in the Aging Unit Plan, the hearing may reveal local issues specific to the ADRC, some of which may include transportation, caregiver support and not enough leaders in Waukesha County to roll out more sessions on Chronic Disease Self Management.

### **Discussion - State Regional Advisory Committee**

No further discussion

### **Tri-County ABCD Celebration in Madison**

The Waukesha County group, which included B. Graham, C. Spitz, C. Bellovary and C. Glowacki, attended the Tri-County ABCD Celebration in Madison. Participants from Milwaukee, Waukesha and Richland counties heard about each other's programs, sharing good things as well as challenges. There was a good exchange of information regarding the different ways each county is able to get people to participate and get them connected within the community, which proved useful to all in attendance.

### **Advisory Board Chair Report**

Nothing further

### **ADRC Manager's Report:**

M. Smith shared information provided by C. Bellovary

- The ADRC Statewide Marketing Workgroup has been working with Mid-State Technical College Marketing Program staff and students to develop a tag line to be used by Aging and Disability Resource Centers as part of our statewide marketing initiative. C. Bellovary requested suggestions from the Board. The tag line must be under six words. L. Lee suggested *Working Together as One to Get Things Done* (shortened to) *Together as One, Getting Things Done*. M. Smith shared that another county uses *Know Us Before You Need Us*.
- There has been a request to the state to conduct an audit of LogistiCare as there continues to be many concerns and lack of service to clients.
- We have started the 2013 budget and will keep the board posted as we move forward.
- The Administration on Aging, which is the Department of HHS at the federal level, has now become the Administration on Community Living. It is for both seniors and people with disabilities. This is a good change, given that ADRCs are going national.
- We have received the 2013 ADRC draft contract from the state for our review and suggestions. We should receive the final copy in late summer/early fall.
- The new building is moving right along.
- We are now in entitlement so should not have a wait list any longer.

### **State Aging Advisory Committee Report:**

S. Wolff indicated there was no meeting; however Committee Members were tasked with the following homework with regard to Living Well with Chronic Conditions and the Stepping On initiatives. She asked the following:

- Has anyone attended?
- What motivated you to attend?

➤ If not, what would motivate or entice you to attend?

- Six Weeks / 2/Hrs. per week - too long a commitment.
- Falls Prevention offered in the fall...potentially bad weather.
- Living Well is included in the ProHealth Brochure, however sessions are held at ProHealth facilities, and the ADRC logo is not included on marketing materials. This may give the impression that Living Well with Chronic Conditions is a ProHealth program and only available to ProHealth consumers. Suggestion that these be held at a neutral site, for example, Senior Center in Menomonee Falls, Lifestyle Enrichment Center in Oconomowoc, ElmBrook Church or Park & Recreation centers.
- Provide better advertising / advertise more – at the location, at the dining centers, on the website and a press release.
- Stepping On is only for seniors.
- Need more leaders to offer sessions in the evening.

S. Wolff thanked the group for their input. She will be sharing this information with the State Aging Advisory Committee at the next meeting.

**Greater Wisconsin Agency on Aging Resources (GWAAR) Report:**

No report

**Coalition of Wisconsin Aging Groups (CWAG):**

No report

**Health and Human Services Board Report:**

No report

**Other Business/Updates:**

- M. Smith stated that the ADRC will be providing an introduction of all we do at the ADRC to the new county board on Thursday August 16, time TBD. This will be an open meeting in room 179 of the courthouse.
- L. Lee updated the group on the SPARKS Grant for the Voting Video Project. The video is currently approximately 15 minutes in length. It is being edited in the hope to reduce the time to 8 minutes and will be posted on the web once it is completed. J. Turkoske advised she has viewed the video and it looked good.

**Adjournment:**

B. Zaborowski moved to adjourn the meeting; J. Ruf seconded the motion; all in attendance approved. Motion is carried.

**Next Meeting Date and Time: August 2, 2012 @ 9:30 a.m.**

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_

*Recorded and Submitted by Sue Smith*